

REGISTERED COMPANY NUMBER: 04665250 (England and Wales)
REGISTERED CHARITY NUMBER: 1107762

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2014
for
One World Week

David Jones & Co
Chartered Certified Accountants
19 Reading Road
Pangbourne
Berkshire
RG8 7LR

One World Week

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for the Year Ended 31 March 2014**

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One World Week

Report of the Trustees
for the Year Ended 31 March 2014

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04665250 (England and Wales)

Registered Charity number

1107762

Registered office

35-39 London Street
Reading
Berkshire
RG1 4PS

Trustees

Sarah Elizabeth Hayward
Sarah Joy Hirom
Jonaid Jilani
Ingrid Lesley Wilson (Hon. Treasurer)

Patron

The Revd. Dr. Leslie Griffiths, The Lord Griffiths of Bury Port

Independent examiner

Antony Weller
FCCA
David Jones & Co
Chartered Certified Accountants
19 Reading Road
Pangbourne
Berkshire
RG8 7LR

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, the Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

OWW is a not-for-profit company with charitable status since January 2005.

Organisational structure

Staff

During 2013-2014 OWW employed a part-time Finance and Administrative Officer, Mina Comrie.

One World Week

Report of the Trustees for the Year Ended 31 March 2014

STRUCTURE, GOVERNANCE AND MANAGEMENT

Relationships with other Organisations

One World Week has working relationships with many organisations:

The Trustees are grateful for the financial support received from partners CAFOD and from the Unitarians.

OWW maintained its membership of: Bond, Think Global, Cyfanfyd, the European Global Education Week Network, the Trade Justice Movement and the Climate Coalition (formerly known as the Stop Climate Chaos Coalition).

OWW participated in the 'Enough Food for Everyone IF...' campaign by using the OWW's website to inform OWW supporters of partners' campaigns related to the IF Campaign and by offering an opportunity in OWW in October to review the IF campaign. One of our partners, WDM, chose to not to support the IF campaign because they argued that the people really affected, the 200 million peasant farmers in 70 countries across the world, represented by the worldwide farmers' movement, La Via Campesina, had not been consulted and had different priorities. OWW put a statement on the website explaining the various positions and encouraged supporters to include WDM speakers in their events to enable both viewpoints to be discussed.

OWW progressed its strategy of working together with others to provide efficient and cost effective services by developing new partnerships and forming a OWW National Partners' Advisory Group. Each partnership is customised to appropriate areas of co-operation. We wanted all our partners to embrace One World Week as their own tool to use to provide a space, free from fund-raising, in which to engage their supporters with others in their locality to reflect upon and raise awareness of global issues and what actions they might take.

We held meetings with our partners to share ideas about co-operation in April 2013 at CAFOD, about the IF campaign; in September 2013 at Christian Aid, to discuss resources for the Week, and in January 2014 at Islamic Relief to discuss the theme for 2014 OWW and how it could be developed to accommodate the campaign plans of partners. It was at this very productive meeting attended by nine partners (with apologies from three others) that it was agreed to make this a regular National Partners' Advisory Group.

During the year we continued to develop the active partnership with Christian Aid (CA), begun in 2012, which involved working more closely together nationally to encourage each of our organisations' supporters to work together at the local level to promote a better understanding of global issues. In August 2013, CA News carried an article encouraging participation in One World Week (OWW supplied the initial text which CA edited); CA developed School Assemblies on the OWW theme for use in OWW 2013; CA alerted regional staff to OWW and there were examples of regional representatives contacting and participating in OWW events in October 2013. All regional staff had been put on the OWW database so received our occasional e-newsletters. We drew attention, through our newsletters and our website, to CA's Tax Campaign and resources, and the nationwide tour in during and around OWW of the film 'UK Gold', which was organised jointly by Christian Aid, Oxfam and Action Aid.

CAFOD continued to support OWW financially and in other ways. For example: one of their staff wrote the OWW Worship Anthology; they hosted one of the Partners' meetings; their campaigns team identified some very appropriate resources from their Hungry for Change programme to which we were able to direct OWW supporters. Immediately following OWW, CAFOD hosted a visit from one of their overseas partners offering the opportunity to hear and speak with one of their project partners. We publicised this on the OWW website.

The Fairtrade Foundation also encouraged its local groups and supporters to engage with OWW.

WDM did likewise through its Groups newsletter and this proved fruitful as was reflected in reports from around the country especially where organising committees included WDM members. WDM organised a Carbon Capital Tour of speakers which included WDM Staff and representatives of communities devastated by open cast mining financed by the City of London. Local WDM and OWW groups hosted events for the speakers and WDM centrally was very helpful in designing bespoke posters and flyers for local organisers to advertise these events. WDM's Executive Director spoke at a OWW event about the role of Agribusiness in addressing hunger in Africa.

MADE in Europe, a campaigning group which engages Muslim youth, agreed in early 2013 to become a partner with mutual website linking.

One World Week

Report of the Trustees for the Year Ended 31 March 2014

STRUCTURE, GOVERNANCE AND MANAGEMENT

Relationships with other Organisations

Islamic Relief hosted our most successful partners' meeting which included, in addition to organisations already mentioned, the Interfaith Network, the URC's 'Commitment for Life' and Action Aid for the first time. We continue to be in touch with the Islamic Society of Great Britain, the Black Environment Network and Traidcraft. Many partners circulated our leaflet with their mailings.

In 2013 The Coracle, the news magazine of the Iona Community, again included the OWW leaflet in a mailing to its members, for a small fee.

We drew attention on our website to various campaigns of our partners relevant to OWW's theme, "More than Enough?"

Risk management

The trustees have sought to fulfil their duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

One World Week

Report of the Trustees for the Year Ended 31 March 2014

OBJECTIVES AND ACTIVITIES

Objectives and aims

One World Week seeks always to comply with the requirements of the 2006 Charities Act and the guidance published by the Charity Commission, particularly the imperative to ensure that the activities of OWW demonstrate public benefit, as is evidenced throughout this report. The Trustees have complied with the duty in section 17(5) of the Charities Act 2011 to have due regard to public benefit guidance.

During 2013-14 its work focussed on:-

* **Promoting the selected theme for 2013: "More Than Enough? Aspire not to have more but to be more"**. This was intended to stimulate people to think about the culture of consumerism and how it affects our relationships with our world, with nature, and each other. The quotation from Archbishop Romero challenged people to think about what 'being more' might involve. We identified and created appropriate supporting resources and enabled supporters to publicise their events on the OWW website.

*** Building partnerships at national level**

Over the summer of 2013 we encouraged OWW organisers and supporters to work with partners involved in the IF campaign events. We used the website, regular e-newsletters and mailings to encourage supporters to forge links with local groups and we provided information about partner organisations' campaigns. We suggested they used the contacts formed to involve them in OWW events which could evaluate whether the IF campaign was 'enough' and also address the wider issues in the "More Than Enough?" theme.

The evaluation form monitored the range and number of different organisations involved in OWW events as well as the involvement of people of various faiths in organising and participating in OWW. We continued to use the handbook and resources CD, Piecing Together One World, which incorporated the learning from our three year project, completed in March 2011, 'Exploring Ubuntu, One World Week across Faiths' to encourage people to organise inclusive events.

Resources

New resources tailored to the 2013 theme were commissioned and added to the website:-

'More than Enough?' leaflet (downloadable version, PDF) or available to order as paper copies, single folded A4, with an introduction to OWW and to the theme inside while featuring the theme logo and space for adding information about local events outside.

Worship Anthology 2013 "More Than Enough? Aspire not to have more but to be more" (Downloadable as Word doc) was written for OWW by Kieran O'Brien of CAFOD. Users could adapt it to suit their requirements.

CAFOD's "Hungry for Change" resources - we produced a downloadable list which included a wealth of resources including videos, posters, a quiz and activities for children which could be used at OWW events focusing on food and hunger issues.

Other new or adapted resources were produced in-house:-

One World Week 2013 Publicity Resources (PDF) included **'More than Enough?'** logo and two styles of title to design posters, local flyers etc.

Press Release, 2013 template (Word.doc) for use by Local Organisers to publicise events, included 'Notes for editors', a section about OWW and the 2013 theme.

Quotations about More Than Enough? (word.doc) to stimulate thinking; start discussions; to publicise events.

'More than Enough?' Wordsearch for 'The world we want' (Downloadable as 2 Word docs: Wordsearch and Answers.) This wordsearch, was especially designed for **'More than Enough?'**, to contain words to describe "The world we want". It was aimed at families and mixed age groups (Useful for OWW meal events).

A compilation of short on-line or downloadable videos relevant to 'More Than Enough?' which people could download to use at events or just watch themselves on line.

One World Week

Report of the Trustees for the Year Ended 31 March 2014

OBJECTIVES AND ACTIVITIES

Objectives and aims

A new website page on "Working with others" identified Partners' resources (speakers' and film tours) and campaigns which OWW organisers might use in their events.

Revised editions of resources from previous years were updated to fit the 2013 theme:-

OWW Guide and links to other websites for resources relevant to environmental issues

(updated Sept 2013) - (downloadable Word .doc). This guide with links to a range of websites was especially designed to help with events. It included resources for schools, various faith perspectives and campaigning organisations to suggest ideas for how we might shape our lives to contribute to an equitable future for all. (This was an updated version of a similar resource offered in 2011 and 2012 with new material and links updated to include current campaigns.)

Pledges pack

Other resources from previous years with an environmental theme deemed relevant to "More than Enough?" were "recycled", including quizzes, a drama for children and schools; inter-faith resources relating to the environment including those specifically designed for use by Christian and Islamic audiences.

Keeping in touch with supporters

Email newsletters were sent to the database of 2,200 contacts; paper mail was used for 1,353 identified organisers (a 50% increase over 2012 and three times the number in 2011).

The website was also a means of communicating with supporters as well as visitors to the site. We informed them about upcoming events and activities related to the issues raised in the annual theme.

One World Week

Report of the Trustees for the Year Ended 31 March 2014

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Our understanding of our performance has relied on event organisers listing their events on our website and returning evaluation forms, so we inevitably learn of only a fraction of what happens during the Week itself, despite its entailing preparation across the year. As we have begun to use the website to draw attention of OWW organisers and supporters to actions related to our Partners' campaigns throughout the year, we sought to monitor that activity by asking how often, when and why (including a specific option, "for campaign updates?"), organisers visit the website.

In 2013, over 70 OWW events were posted on the website together with around 25 events organised as nation-wide tours organised by some of our Partners: Carbon Capital (WDM); the UK Gold film (Christian Aid, Oxfam and Action Aid) and a tour by a priest from Guatemala promoting CAFOD's 'Hungry for Change' campaign. We received feedback from 44 events in 16 towns (not all had been posted on the website).

The feedback indicated a wide range of organising committees from a single church to a broad based inter faith committee with many Churches Together committees and some WDM groups taking the lead to co-ordinate the participation of a diverse range of local organisations. These included environmental and Transition groups and local representatives of national organisations including our partners but others as well.

The events were very varied: while in 2012 half were interfaith or religious events, in 2013 less than one fifth were, although the interfaith events in Dundee attracted 400 participants; the majority of events were described as community events involving food, talks, discussions and stalls; several included films and exhibitions. While many events were organised specifically for OWW a number of organisers talked about "using existing events and giving them a OWW slant" while others used our Partners' Touring Events as the basis for a One World Week event.

Most attendees were white British adults with about 10% of events attracting a range of faiths and ethnicities. Half of the events attracted 50 or more people.

Global justice and development issues were central to 60% of events and in most of the rest they were raised although not the main focus. The most popular issues, food, sustainability, global interdependence, fair trade and the roles individuals can play featured in 60 % closely followed by climate change, human rights, poverty reduction and consumption. Several encouraged people to make pledges, with some giving people them reminders written on cards to take home and act upon.

OWW resources used were rated highly, with only two respondents awarding less than 8/10. In addition, several organisers used or adapted resources from our partners.

The OWW website

The website continued to be a critical tool in promoting One World Week: providing information about local OWW events and events and campaigns organised by our partners that were relevant OWW's aims and theme; and making resources available to OWW event organisers. It fostered a sense of solidarity and community by encouraging local organisers to publicise their events on the calendar and map: those published were but a sample of what went on as not everyone entered their events, but the variety and scope were inspirational.

Visitors to the site during the calendar year of 2013 increased overall by 8% over 2012 while the number of visits increased by 16.5%. The greatest rate of increases occurred in what have previously been the quiet summer months. Visitor numbers in 2013 compared to the same months in 2012 rose by 25% in June, 35% in July and 45% in August. The increase in number of visits peaked in June (a 78% increase over June 2012 when the Olympics may have diverted people's attention whereas in June 2013 the IF campaign may have had the opposite effect and attracted attention). Although the number of visitors and visits rose in September and peaked in October as usual, they were not markedly higher than in 2012. However, in 2013, activity continued into November at only two thirds the level in October (whereas it had halved in 2012).

One World Week

Report of the Trustees for the Year Ended 31 March 2014

ACHIEVEMENT AND PERFORMANCE

Charitable activities

In summary: first, the number of visitors grew in 2013; secondly, they visited the site more often; thirdly, the pattern throughout the year altered with the greatest increases occurring in previously quiet summer months resulting in markedly more use of the site through the year. There are several possible explanations for this change in pattern in 2013: the IF campaign and a newsletter about how the OWW theme related to it and our Partners' campaigns was sent out in May; the G8 summit and the activities around that took place in June; in August, Christian Aid News included an article about OWW (the number of visitors nearly doubled in Aug 2013 compared to 2012). In November 2013, when visitors exceeded those in 2012 by more than a quarter, OWW put out two Newsletters and Partners' film and speakers tours continued into that month. Also during 2013 we regularly updated the home page of the website to provide information about our Partners' key campaigns, where these included potential actions on concerns addressed by OWW's aims and the annual theme. This provided a more varied and constantly changing home page with interest throughout the year, giving supporters more incentive to visit the site to see what was new.

We found that the resources most frequently accessed in 2013 were the Christian Worship Anthology and the leaflet; almost as popular was a leaflet explaining the Sharing Destiny theme of 2012! The press release was also frequently accessed. New resources such as a list of videos suitable for the theme, pledges and quotations featured strongly and old favourites, many updated, Quizzes for adults and children, word searches, a children's drama, "Save our World", continued to be popular as did the Handbook, "Piecing Together One World". We offered links to partners' resources that were particularly suitable to our theme, such as Christian Aid's school assemblies for OWW, CAFOD's 'Hungry for Change' and 'Live Simply' resources and WDM's material on 'Food Sovereignty' and 'Carbon Capital'. Feedback from organisers who used the video, "Story of Stuff" was extremely positive.

Trustees

The Board continues to seek new Trustees. We have been glad to welcome as an advisor to the Board a former OWW organiser in Andover who has brought a youthful perspective to our deliberations and welcome skills in the social media field.

FINANCIAL REVIEW

Reserves policy

The current reserves of £20,000, held in an ethical higher interest bond, are more than enough to cover 3 months' operating costs, in line with Charity Commission guidelines. We have scrutinised potential costs to cover our obligations should we find we need to close and will consider designating such reserves at our 2014 Annual General Meeting.

One World Week

Report of the Trustees for the Year Ended 31 March 2014

FINANCIAL REVIEW

Funding and support

The trustees are very appreciative of the continued financial support of CAFOD, despite their own financial pressures. National donors, together with private family trusts and local organisations and individuals, each provided welcome contributions to our funding.

We continued to trawl trusts for potential funding but we seem to remain outside their remit.

We are grateful to those local groups and individuals on our database that have been able to respond to our direct appeals. While we have been emphasising our need for regular donations through direct debits, and encouraging more use of Gift Aid, we have received some generous one-off cheques as well of between £50 and £450 from both church groups and personal donations.

Only one donation came from a local group set up specifically to organise OWW events. However, other active local group donations came from the World Development Movement, Christian Aid and United Nations Association. In addition to the various groups of churches working together, there were individual donations from the Unitarians, United Reformed Church, Methodists, a Community Church and a Justice and Peace Group, sometimes arising out of OWW events.

However, despite this keen support, we have still had to dip into our reserves this year, which is not a sustainable position in the long term. As such, we embarked on a new fund-raising strategy at the end of the year, targeting some of our national partners. This has already started to bear fruit.

As a result of our membership of the European Global Education Week Network, while at the 2013 annual seminar in Brussels we were able to join in a collaborative bid for funding which aimed to strengthen the development awareness work of network members in their own countries. However, the EU Fund requires at least ten countries to be represented in such a bid. This meant that the consultative process became very unwieldy, and despite the best efforts of the officer from One World Week Ireland, who took this on, our bid did not get past the first stage.

One World Week

Report of the Trustees
for the Year Ended 31 March 2014

FUTURE DIRECTION OF DEVELOPMENT

We shall review, in consultation with our partners, how OWW can move forward beyond 2014. We are beginning to see quite a large group of partners working together with our Trustees nationally and their supporters locally to realise our vision of People working together to build a just, peaceful and sustainable world.

The idea of OWW is to offer a neutral space for everyone to come together to explore, discuss and act upon global issues affecting our world and its people and to celebrate cultural diversity and shared values for 'a just, peaceful and sustainable world'. Our partners meetings have confirmed that OWW needs to belong to everyone rather than to a single development organisation.

To put OWW on a sustainable footing we are seeking financial contributions from our national partners as well as contributions in kind. We do not currently have the capacity to apply for major funding on our own. We can no longer rely on ageing trustees to provide most executive services, so we need to employ a chief officer, possibly part time, to look after the website content, liaise with partners and organisers and attract funding.

The Trustees, with staff, monitored the five year **Strategic Plan 2011-2015**. They continue to hold to the vision and aims:-

* **The vision for OWW in 2015** is of People working together to build a just, peaceful and sustainable world.

* **Over the next 5 years One World Week aims to** promote global justice, in the context of a world of growing interdependence facing pressures from climate change, financial crises, cultural and religious intolerance, and increasing poverty by:-

working efficiently with others to make a significant contribution to building an informed and concerned public in the UK;

establishing OWW as a nationally recognised annual event during which organisations hold local events which involve adults, families and children on global issues;

To achieve this OWW will build on its existing work which involves faith, black minority ethnic and diaspora communities and engage the next generation of activists.

However, Trustees updated how this is to be done, formally replacing references to the "One World Web" with "**Setting up partnerships at national level, making OWW available to them and developing an advisory group with national representatives**". Other aspects of the plans are being achieved with varying degrees of success, as have been outlined elsewhere in this report.

The enthusiastic responses to the National Partners Advisory Group continue to be most encouraging. Trustees will consider a more comprehensive Strategic Plan review in 2015.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD :

.....
Ingrid Lesley Wilson - Trustee

Date: September 2014

**Independent Examiner's Report to the Trustees of
One World Week**

I report on the accounts for the year ended 31 March 2014 set out on pages eleven to seventeen.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Antony Weller
FCCA
David Jones & Co
Chartered Certified Accountants
19 Reading Road
Pangbourne
Berkshire
RG8 7LR

Date:

One World Week

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2014

	Notes	Unrestricted funds £	Restricted funds £	2014 Total funds £	2013 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	17,928	-	17,928	19,469
Investment income	3	349	-	349	438
Total incoming resources		<u>18,277</u>	<u>-</u>	<u>18,277</u>	<u>19,907</u>
 RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income		26,308	-	26,308	26,077
		<u>26,308</u>	<u>-</u>	<u>26,308</u>	<u>26,077</u>
Net incoming/(outgoing) resources available for charitable application		(8,031)	-	(8,031)	(6,170)
Governance costs		<u>1,550</u>	<u>-</u>	<u>1,550</u>	<u>1,586</u>
Total resources expended		<u>27,858</u>	<u>-</u>	<u>27,858</u>	<u>27,663</u>
NET INCOME/(EXPENDITURE) FOR THE YEAR		<u>(9,581)</u>	<u>-</u>	<u>(9,581)</u>	<u>(7,756)</u>
 RECONCILIATION OF FUNDS					
Total funds brought forward		<u>29,672</u>	<u>-</u>	<u>29,672</u>	<u>37,428</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>20,091</u></u>	<u><u>-</u></u>	<u><u>20,091</u></u>	<u><u>29,672</u></u>

The notes form part of these financial statements

One World Week

Balance Sheet
At 31 March 2014

	Notes	Unrestricted funds £	Restricted funds £	2014 Total funds £	2013 Total funds £
FIXED ASSETS					
Tangible assets	7	578	-	578	771
CURRENT ASSETS					
Debtors	8	757	-	757	1,072
Cash at bank and in hand		21,949	-	21,949	34,844
		<u>22,706</u>	<u>-</u>	<u>22,706</u>	<u>35,916</u>
CREDITORS					
Amounts falling due within one year	9	(3,193)	-	(3,193)	(7,015)
		<u>19,513</u>	<u>-</u>	<u>19,513</u>	<u>28,901</u>
NET CURRENT ASSETS					
		<u>20,091</u>	<u>-</u>	<u>20,091</u>	<u>29,672</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>20,091</u>	<u>-</u>	<u>20,091</u>	<u>29,672</u>
NET ASSETS					
		<u>20,091</u>	<u>-</u>	<u>20,091</u>	<u>29,672</u>
FUNDS	11				
Unrestricted funds				<u>20,091</u>	<u>29,672</u>
TOTAL FUNDS				<u>20,091</u>	<u>29,672</u>

The notes form part of these financial statements

One World Week

Balance Sheet - continued
At 31 March 2014

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2014.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2014 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on September 2014 and were signed on its behalf by:

.....
Ingrid Lesley Wilson -Trustee

One World Week

Notes to the Financial Statements
for the Year Ended 31 March 2014

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income from grants and donations is included in incoming resources when these are receivable, except as follows:-

When donors specify that grants and donations given to the charity must be used in future accounting periods, the income is deferred until those periods.

When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions have been met.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. VOLUNTARY INCOME

Voluntary income includes incoming resources such as donations and grants which provide core funding or are of a general nature provided by government and charitable foundations.

3. INVESTMENT INCOME

	2014	2013
	£	£
UK deposit account interest	349	438
	<u> </u>	<u> </u>

One World Week

Notes to the Financial Statements - continued
for the Year Ended 31 March 2014

4. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2014	2013
	£	£
Depreciation - owned assets	193	257
Other operating leases: rent	3,381	3,381
	<u>3,574</u>	<u>3,638</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2014 nor for the year ended 31 March 2013.

Trustees' expenses

Trustees' expenses paid for the year ended 31 March 2014 amounted to £225 (2013 £238).

6. STAFF COSTS

	2014	2013
	£	£
Wages and salaries	12,519	12,273
Social security costs	666	660
	<u>13,185</u>	<u>12,933</u>

The average monthly number of employees during the year was as follows:

	2014	2013
Administration	<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

7. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1 April 2013 and 31 March 2014	<u>3,092</u>
DEPRECIATION	
At 1 April 2013	2,321
Charge for year	193
At 31 March 2014	<u>2,514</u>
NET BOOK VALUE	
At 31 March 2014	<u>578</u>
At 31 March 2013	<u>771</u>

One World Week

Notes to the Financial Statements - continued
for the Year Ended 31 March 2014

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2014	2013
	£	£
Prepayments	757	1,072
	<u>757</u>	<u>1,072</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2014	2013
	£	£
Trade creditors	-	340
Deferred income	2,000	5,500
Accrued expenses	1,193	1,175
	<u>3,193</u>	<u>7,015</u>

Deferred income represents grant funding received where the donor has specified that it must be used in the next accounting period.

10. OPERATING LEASE COMMITMENTS

The following operating lease payments are committed to be paid within one year:

	2014	2013
	£	£
Expiring:		
Between one and five years	3,381	3,381
	<u>3,381</u>	<u>3,381</u>

11. MOVEMENT IN FUNDS

	At 1.4.13	Net movement in funds	At 31.3.14
	£	£	£
Unrestricted funds			
General fund	35,172	(15,081)	20,091
United Reformed Church	(500)	500	-
Catholic Agency For Overseas Development (CAFOD)	(5,000)	5,000	-
	<u>29,672</u>	<u>(9,581)</u>	<u>20,091</u>
	<u>29,672</u>	<u>(9,581)</u>	<u>20,091</u>
TOTAL FUNDS	<u>29,672</u>	<u>(9,581)</u>	<u>20,091</u>

One World Week

Notes to the Financial Statements - continued
for the Year Ended 31 March 2014

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	12,777	(27,858)	(15,081)
United Reformed Church	500	-	500
Catholic Agency For Overseas Development (CAFOD)	5,000	-	5,000
	<hr/>	<hr/>	<hr/>
	18,277	(27,858)	(9,581)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>18,277</u>	<u>(27,858)</u>	<u>(9,581)</u>

One World Week

Detailed Statement of Financial Activities
for the Year Ended 31 March 2014

	2014	2013
	£	£
INCOMING RESOURCES		
Voluntary income		
Donations	12,428	14,469
Grants	5,500	5,000
	<hr/>	<hr/>
	17,928	19,469
Investment income		
UK deposit account interest	349	438
	<hr/>	<hr/>
Total incoming resources	18,277	19,907
 RESOURCES EXPENDED		
Costs of generating voluntary income		
Wages	12,519	12,273
Social security	666	660
Other operating leases: rent	3,381	3,381
Rates and water	137	133
Insurance	457	729
Telephone and internet	434	424
Postage and stationery	1,388	1,406
Sundries	604	641
IT support and software	480	100
Web support and maintenance	4,404	4,404
Travel and subsistence	423	412
Meeting costs	297	121
Training	-	50
Publicity	925	890
Consultancy	-	196
Depreciation of computer equipment	193	257
	<hr/>	<hr/>
	26,308	26,077
Governance costs		
Accountancy and payroll services	1,550	1,586
	<hr/>	<hr/>
Total resources expended	27,858	27,663
	<hr/>	<hr/>
Net expenditure	<u>(9,581)</u>	<u>(7,756)</u>

This page does not form part of the statutory financial statements