Report of the Trustees and
Unaudited Financial Statements For The Year Ended
31 March 2012
for
One World Week

David Jones & Co
Chartered Certified Accountants
19 Reading Road
Pangbourne
Berkshire
RG8 7LR

Contents of the Financial Statements for the Year Ended 31 March 2012

	Page
Report of the Trustees	1 to 6
Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9 to 10
Notes to the Financial Statements	11 to 14
Detailed Statement of Financial Activities	15 to 16

Report of the Trustees for the Year Ended 31 March 2012

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2012. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number 04665250 (England and Wales)

Registered Charity number 1107762

Registered office 35-39 London Street Reading Berkshire RG1 4PS

Trustees

Sarah Elizabeth Hayward Sarah Joy Hirom Jonaid Jilani Milind Kolhatkar (Chair) Ingrid Lesley Wilson (Hon. Treasurer)

Patron

The Revd. Dr. Leslie Griffiths, The Lord Griffiths of Bury Port

Independent Examiner

Antony Weller
FCCA
David Jones & Co
Chartered Certified Accountants
19 Reading Road
Pangbourne
Berkshire
RG8 7LR

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, the Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

OWW is a not-for-profit company with charitable status since January 2005.

Organisational structure

Staff

During 2011/2012 OWW employed a part-time Finance and Administrative Officer, Mina Comrie, and two consultants: Jeff Lynn, to progress the One World Web initiative and a former intern, Sarah K. Kilou, to develop resources to use with the 2011 Theme, Living for One World.

Report of the Trustees for the Year Ended 31 March 2012

STRUCTURE, GOVERNANCE AND MANAGEMENT

Relationships with other Organisations

One World Week has working relationships with many organisations. Its strategy recognises the importance of working together with others to provide efficient and cost effective services. This is particularly important in times when fundraising is challenging.

The Trustees are grateful for the financial support received from partners CAFOD and the United Reformed Church.

During the year we explored with a number of organisations how we might develop a way of working more closely together to encourage each of our organisations' supporters at the local level to work together to promote a better understanding of global issues. Both the Fairtrade Foundation and WDM encouraged their local groups to engage with OWW. Reciprocal arrangements for promoting resources (Islamic Relief) were continued.

OWW maintained its membership of: Bond, Think Global, Cyfanfyd, and the Trade Justice Movement. As in previous years, and as the UK representative on the European Global Education Week Network, we contributed to the annual seminar organised by the North-South Centre of the Council of Europe, sharing our experiences with national practitioners from across Europe.

With the environmental element in the 2011 and 2012 themes, we strengthened our relationships with environmental organisations by becoming a member of the Stop Climate Chaos Coalition. We developed further our cooperation with the Black Environment Network, with OWW trustees contributing to three BEN workshops in Newcastle, Leicester and Peterborough. Many of our partners also focussed on the environment with campaigns relating to: climate debt (WDM and CAFOD), Farming and Food (Islamic Relief and Oxfam) and "Caravan of Hope" (Christian Aid and partners).

We drew attention to these programmes on the OWW website which also linked to other organisations' resources relevant to the theme.

Risk management

The trustees have sought to fulfil their duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Report of the Trustees for the Year Ended 31 March 2012

OBJECTIVES AND ACTIVITIES

Objectives and aims

One World Week seeks always to comply with the requirements of the 2006 Charities Act and the guidance published by the Charity Commission, particularly the imperative to ensure that the activities of OWW demonstrate public benefit, as is evidenced throughout this report.

During 2011/2012 its work focussed on:

* Promoting the selected theme for 2011 - Living for One World - Valuing and understanding the world and those who live in it. This was intended to stimulate people to think about what was involved in living for the planet and its people and how we could act together for change towards a fairer and more environmentally sustainable world.

We encouraged local organisers to engage with environmental groups at the local level while Trustees sought to engage with environmental organisations at the national level.

We identified and created appropriate supporting resources and enabled supporters to publicise their events on the OWW website. We used the website, regular e-newsletters, mailings and Newsletters to encourage supporters to forge links with local environmental groups and engage with partner organisations' campaigns that related to "Living for One World".

The evaluation form was redesigned to enable us to assess the range and number of different organisations involved in OWW events.

- * Developing further the idea for a One World Web model of co-operating national organisations encouraging their local groups to work with each other.
- * Consolidating and incorporating the learning from our three year project, completed in March 2011, Exploring Ubuntu, One World Week across Faiths into our core work; involving people of various faiths in organising and participating in OWW to learn about global issues. We continued to encourage existing supporters to actively engage people of faiths different from their own.

A key tool in this work was the handbook and resources CD, Piecing Together One World, which was produced as a summary of the project, to encourage people to organise inclusive events. We have been promoting this through our website, newsletters and at meetings and events with other organisations. At the Handbook Launch event, fifty people from thirty organisations attended, but unfortunately since the Project Manager post ceased we have not been in a position to develop some of these organisational relationships.

Resources tailored to the 2011 theme were commissioned and added to the website including a leaflet, an environmental pledges pack, quizzes and word-searches; a guide to websites addressing issues of environment, climate change and poverty for schools; a new drama for children and schools; a PowerPoint presentation about the theme; inter-faith resources relating to the environment including those specifically designed for use by Christian and Islamic audiences.

Events The website fostered a sense of solidarity and community by encouraging local organisers to put details of their events on the calendar and map. Those published were but a sample of what went on as not everyone entered their events, but the variety and scope were inspirational with events from Nelson to Nigeria.

Keeping in touch with supporters Feedback from a teacher in the USA confirmed that OWW's website is used around the world.

Email newsletters were sent to the expanding database of over 2000 contacts (up 18% from 2010) and paper mail was used for an identified 524 organisers.

Report of the Trustees for the Year Ended 31 March 2012

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Our understanding of our performance relies on event organisers listing their events on our website and returning evaluation forms, so we inevitably only learn of a fraction of what happens during the Week itself, despite its entailing preparation across the year.

Analysis of 2011 OWW events showed that over 90% raised global environmental issues, with 73% of these being central to the event. Local environmental groups across the country became involved in the OWW theme, including two sheltered horticultural centres, a university Students' Environment Ethical Network and a harvest co-op as well as local FOE, RSPB and Transition Town groups. These are typical of many local issue-based organisations that were reported as part of OWW events.

Nationally, Stop Climate Chaos Coalition accepted OWW as a member. Early in 2012, the OWW website included links to the preparations for the Rio+20 UN Conference on Sustainable Development to encourage OWW supporters to follow up on the 2011 theme.

The OWW website is a critical tool in promoting One World Week and providing inspiration to local event organisers. We found that the most visited pages in 2011 were those with the Christian Worship resources, the general Resources page and the Discussions page which included the PowerPoints which explored the theme; the 'Living for One World' leaflet came next closely followed by Children's Games, Schools' resources and links to other Environmental organisations. In the busiest month, October, visits to the site lasted longer, with 43% spending more than 2 minutes at a visit compared to 21% in November.

To develop the One World Web project, OWW brought together a number of organisations (Cafod, the Global Poverty Project, Fairtrade Foundation, Oxfam and WDM) to discuss taking this forward. Other organisations (including Inter Faith Network, Islamic Relief) expressed interest but various factors prevented their attendance. Despite difficulties of arranging mutually convenient meetings over the summer of 2011, significant staff changes in some of the participating organisations and one not in a position to continue, it was agreed that we should pioneer a trial in a mutually agreed location. Work on defining the trial and its location began but, with very little staff time to spend on it, progress was insufficient to launch the trial for OWW 2012. However, at least two organisations began actively to encourage their supporters to engage with One World Week (WDM through its Local Groups Bulletin and the Fairtrade Foundation through its annual calendar identifying events with which it wants its Fairtrade Towns groups to be involved).

The Board has sought but not found new Trustees.

FINANCIAL REVIEW

Reserves policy

The current reserves of £20,000, held in a higher interest bond, are more than enough to cover 3 months' operating costs, in line with Charity Commission guidelines.

Funding and support

The trustees are very appreciative of the continued financial support of CAFOD and the United Reformed Church, despite their own financial pressures. These national donors, together with private family trusts and local organisations and individuals, each provided one third of our funding in 2011/2012.

OWW collaborated with BEN (Black Environment Network) on a joint project brief which we submitted to Greenpeace in early 2011. This bid was not successful and the explanation from Greenpeace, which said it only failed as they had to prioritise their current grantees, is symptomatic of the current difficulties of obtaining funding for our work.

We have continued to trawl trusts for potential funding but we seem to remain outside their remit.

We are grateful to those individuals and local groups that have been able to respond to our direct appeals to those on our database. While we have been emphasising our need for regular donations through direct debits, and encouraging more use of GiftAid, we have received some generous one-off cheques as well.

Due to using a fixed-interest bond we have seen a nearly five-fold increase in our investment income.

Report of the Trustees for the Year Ended 31 March 2012

FUTURE DIRECTION OF DEVELOPMENT

The Trustees, with staff, reviewed the five year Strategic Plan 2010-2015. They continue to hold to the vision and aims:

* The vision for OWW in 2015 is of People working together to build a just, peaceful and sustainable world.

Over the next 5 years One World Week aims to promote global justice, in the context of a world of growing interdependence facing pressures from climate change, financial crises, cultural and religious intolerance, and increasing poverty by:

- o working efficiently with others to make a significant contribution to building an informed and concerned public in the IJK:
- o establishing OWW as a nationally recognised annual event during which organisations hold local events which involve adults, families and children on global issues;

To achieve this OWW will build on its existing work which involves faith, black minority ethnic and diaspora communities and engage the next generation of activists.

* It is planned to:

- o Promote, strengthen, and encourage local OWW events to reach out to new audiences and increase the effectiveness of OWW as a week for information sharing, learning and action at a grass roots level;
- o Take a new direction in developing OWW as an open link or One World Web connecting national organisations and their local supporters with local OWW organisers. OWW is well positioned to do this because of its independence and long experience;
- o Introduce means of assessing the effectiveness of the work of OWW.

The Trustees believe that OWW is needed more than ever in the context of the financial crises which are distracting people and governments from the structural problems of the world economy. This, in turn, fails to address both the needs for economic justice for the poorest around the world and to protect the planet's natural systems and resources for future generations.

OWW will seek to continue exploring possibilities to keep the need for global justice and sustainable living in the forefront of public consciousness. We intend to discuss with several partners whether they wish to proceed with a trial of the One World Web idea with reference to a single location.

Implementation in 2011/2012 of OWW's plans has been constrained by the organisation's inability to raise new funds to employ staff to support core activities and further projects. However, careful stewardship of funds, cut backs in expenditure, continuing support from two traditional supporting organisations (though reduced in one case), and generous responses to appeals from individual donors will enable OWW to continue until at least April 2014. The core activity will necessarily be slimmed down, with one part-time member of staff and Trustees contributing to the executive tasks (hardly a sustainable option in the long term). The Trustees will continue to seek core funding to continue to fund the website and a part-time administrator, and will explore further ways of co-operating with partner organisations to enable the work to continue.

In 2011/2012, applications for funding and management of activities were overseen by trustees in a voluntary capacity, with staff contracted to manage specific projects. To be sustainable, more trustees/directors, volunteers or, ideally, members of staff are needed to take on these roles.

Trustees will continue to seek partnerships with organisations that share the OWW vision and can help to extend or diversify its constituency; likewise it will continue to seek additional trustees to extend further the capacity, expertise and diversity of the Board.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Report of the Trustees for the Year Ended 31 March 2012

ON BEHALF OF THE BOARD:

luquid Wilson

Ingrid Lesley Wilson - Trustee

1 September 2012

Independent Examiner's Report to the Trustees of One World Week

I report on the accounts for the year ended 31 March 2012 set out on pages eight to fourteen.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

examine the accounts under Section 43 of the 1993 Act

- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements (1)
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts (2) to be reached.

Antony Weller **FCCA**

David Jones & Co

Chartered Certified Accountants

19 Reading Road

Pangbourne

Berkshire

RG87LR

Date: 6/9/2012

Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the Year Ended 31 March 2012

Notes	Unrestricted funds £	Restricted funds £	2012 Total funds £	2011 Total funds £
2	20,611	1,000	21,611	21,533
_	523	-	523	107
			-	81,763
	21,134	1,000	22,134	103,403
	32,693	1,000	33,693	16,085
	32,693	1,000	33,693	16,085
	(11,559)	-	(11,559)	87,318
				00.000
	1,730	-	1,730	80,868 1,800
		1.000	35 423	98,753
	34,423	1,000	33,423	70,733
_				
£	(13,289)	-	(13,289)	4,650
	50,717	-	50,717	46,067
	37,428	-	37,428	50,717
	Notes	Notes £ 2 20,611 3 523 5 21,134 32,693 32,693 (11,559) 1,730 34,423 (13,289)	funds £ £ 2 20,611 1,000 3 523 21,134 1,000 32,693 1,000 (11,559)	Unrestricted funds funds £ £ £ 2 20,611 1,000 21,611 3 523 - 523

Balance Sheet At 31 March 2012

		Unrestricted funds	Restricted funds	2012 Total funds	2011 Total funds
FIXED ASSETS	Notes	£	£	£	£
Tangible assets	7	899	-	899	1,199
CURRENT ASSETS Debtors: amounts falling due within one year Cash at bank and in hand	8	1,089 37,411	<u>.</u> -	1,089 37,411	2,784 55,003
		38,500	ed	38,500	57,787
CREDITORS					
Amounts falling due within one year	9	(1,971)	-	(1,971)	(8,269)
NET CURRENT ASSETS		36,529	-	36,529	49,518
TOTAL ASSETS LESS CURRENT LIABILITIES		37,428	-	37,428	50,717
NET ASSETS		37,428	-	37,428	50,717
FUNDS Unrestricted funds Restricted funds	11			37,428	50,717
TOTAL FUNDS				37,428	50,717

Balance Sheet - continued At 31 March 2012

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2012.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2012 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 1 September 2012 and were signed on its behalf by:

Ingrid Lesley Wilson -Trustee

luqued Wilson

Notes to the Financial Statements for the Year Ended 31 March 2012

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income from grants and donations is included in incoming resources when these are receivable, except as follows:-

When donors specify that grants and donations given to the charity must be used in future accounting periods, the income is deferred until those periods.

When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions have been met.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment

- 25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the statement of financial activities on a straight line basis over the period of the lease.

2. VOLUNTARY INCOME

Voluntary income includes incoming resources such as donations and grants which provide core funding or are of a general nature provided by government and charitable foundations.

3. INVESTMENT INCOME

	2012	2011
THE Local Comment Columns	£ 523	± 107
UK deposit account interest	323	===

Notes to the Financial Statements - continued for the Year Ended 31 March 2012

NET INCOMING/(OUTGOING) RESOURCES 4.

Net resources are stated after charging/(crediting):

	2012	2011
	£	£
Depreciation - owned assets	300	400
Other operating leases: rent	3,381	3,728
1 0		

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2012 nor for the year ended 31 March 2011.

Trustees' Expenses

Trustees' expenses paid for the year ended 31 March 2012 amounted to £771.

STAFF COSTS 6.

	2012	2011
	£	£
Wages and salaries	10,312	58,987
Social security costs	558	5,129
	10,870	64,116
		• • • • • • • • • • • • • • • • • • • •
The average monthly number of employees during the year was as follows:		
	2012	2011
Administration	1	3

There were no ampleyees with amplements in excess of \$60,000

7.

There were no employees with emoluments in excess of £60,000.	
TANGIBLE FIXED ASSETS	Computer equipment £
COST At 1 April 2011 and 31 March 2012	2,963
DEPRECIATION At 1 April 2011 Charge for year	1,764 300
At 31 March 2012	2,064
NET BOOK VALUE At 31 March 2012	899 =====
At 31 March 2011	1,199

Notes to the Financial Statements - continued for the Year Ended 31 March 2012

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

٠.				
	Prepayments		2012 £ 1,089	2011 £ 2,784
9.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
	Trade creditors Social security and other taxes Accrued expenses Deferred income		2012 £ 401 (630) 1,200 1,000	2011 £ 69 1,200 7,000 8,269
10.	OPERATING LEASE COMMITMENTS			
	The following operating lease payments are committed to be paid within	one ye	ar:	
			2012 £	2011 £
	Expiring: Between one and five years		3,381	3,381
11.	MOVEMENT IN FUNDS			
		1.4.11 £	Net movement in funds	At 31.3.12 £
		30,610 20,107	(13,289)	17,321 20,107
		50,717	(13,289)	37,428
		50,717	(13,289)	37,428

Notes to the Financial Statements - continued for the Year Ended 31 March 2012

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended £	Movement in funds
Unrestricted funds	~		
General fund	14,134	(27,423)	(13,289)
United Reformed Church	1,000	(1,000)	-
Catholic Agency For Overseas Development (CAFOD)	6,000	(6,000)	-
	21,134	(34,423)	(13,289)
Restricted funds Thomas & Helen Wells Trust fund	1,000	(1,000)	-
TOTAL FUNDS	22,134	(35,423)	(13,289)
			

Designated Fund

This fund represents reserves put aside to cover approximately three months salary and office costs and should therefore be sufficient to ensure that the charity can continue to operate in the event of a crisis.

Thomas & Helen Wells Trust Fund

This money was to help fund the cost of an administrator.

<u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31 March 2012</u>

	2012 £	2011 £
INCOMING RESOURCES		
Voluntary income		
Donations Grants	13,611 8,000	7,533 14,000
Grants		
	21,611	21,533
Investment income UK deposit account interest	523	107
Incoming resources from charitable activities Grants	-	81,763
Total incoming resources	22,134	103,403
RESOURCES EXPENDED		
Costs of generating voluntary income		5.50.1
Wages	10,312 558	5,784 375
Social security Other operating leases: rent	3,381	1,864
Rates and water	126	58
Insurance	818	373
Telephone and internet	861	519
Postage and stationery	1,960	1,136
Sundries	607	996
IT support and software	2,233	1,327
Web support and maintenance	3,797	1,305
Travel and subsistence	1,200 162	1,189 145
Meeting costs Training	102	40
Publicity	1,378	574
Consultancy	6,000	-
Depreciation of computer equipment	300	400
	33,693	16,085
Charitable activities		50.000
Wages	-	53,203 4,754
Social security Other operating leases: rent	-	1,864
Rates and water	-	58
Insurance	_	373
Telephone and internet	-	519
Postage and stationery	-	1,021
Sundries	-	8
IT support and software	-	1,796
Web support and maintenance	*	2,162 287
Payroll services Travel and subsistence	-	3,378
Carried forward	_	69,423

<u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31 March 2012</u>

	2012 £	2011 £
Charitable activities		
Brought forward	-	69,423
Meeting costs	-	84
Training		1,275
Publicity	-	1,748
Staff recruitment	•	195
Monitoring and evaluation		8,143
	-	80,868
Governance costs		
Accountancy and payroll services	1,730	1,800
Total resources expended	35,423	98,753
Net (expenditure)/income	(13,289) =====	4,650