

Charity Registration No. 1107762

Company Registration No. 04665250 (England and Wales)

ONE WORLD WEEK
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

ONE WORLD WEEK

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	S J Hirom
	J Jilani
	I Wilson
Charity number	1107762
Company number	04665250
Registered office	15 Bryngwyn Road Newport NP20 4JS
Independent examiner	UHY Hacker Young Lanyon House Mission Court Newport South Wales United Kingdom NP20 2DW

ONE WORLD WEEK

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ONE WORLD WEEK

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2017

The trustees present their report and accounts for the year ended 31 March 2017.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)".

Objectives and activities

The objectives of the Charity are:

1. to advance education of the public in the fields of economic, social and political sciences, ethnic and cultural studies and sustainable development;
2. to promote equality and diversity for the benefit of the public by:
 - 2.1. advancing education and raising awareness in equality and diversity;
 - 2.2. promoting events and activities to foster understanding between people from diverse backgrounds;
 - 2.3. providing opportunities for persons to alleviate social and economic disadvantage.

The Charity's work in 2016-17 was strongly directed towards the promotion of a culture of inclusion to enable people to think in new ways to understand the causes and address the impacts of migration and refugees, diversity and inclusion, extremism, Islamophobia and racism. It sought to raise understanding of the causes of migration and awareness among the general public of how we could act together to enable us all to live together in peace, through local events which promoted the theme: **"INCLUDING YOU - Acting Together for One World in Peace"**, through its website, social media, resources and publications (a theme based leaflet).

Public benefit

One World Week seeks always to comply with the requirements of charity law and the guidance published by the Charity Commission, particularly the imperative to ensure that the activities of OWW demonstrate public benefit, as is evidenced throughout this report.

The Charity's contributions to its objectives are for the public benefit. The Trustees know of no related drawbacks to the activities of the Charity, the general public is the beneficiary, the benefit is not restricted by geography nor price and the poor are specifically included. The Charity confers no private benefits. Whilst deciding at Trustees meetings, what activities the Charity should undertake, Trustees have paid due regard to Charity Commission guidance on public benefit.

Use of volunteers

One World Week centrally is currently run almost entirely by volunteers including some of the trustees working in a voluntary capacity. The exception is some paid book keeping work. All work from home. We have no physical office other than an address (the home of the treasurer which is also the company address). Emails from organisers are responded to by a trustee volunteer.

All One World Week's communication is based on its website where information about the theme, how to put on One World Week events, and down-loadable resources may be accessed. One trustee oversees the website and works with the website designers and managers to keep it up to date. and writes and compiles some of the resources for the theme.

Trustees write the occasional e-newsletters which are distributed by the website company.

Other, non-trustee, volunteers regularly look after One World Week's Facebook page; enter events onto the website; co-ordinate the National Working Group meetings.

In 2016, our website company voluntarily undertook to redesign the website to make it more accessible to people using a variety of devices such as smart phones and tablets. A volunteer graduate student reclassified all the resources for the new site; trustees rewrote the pages and a supporter tested it before it went public early in 2017.

All local events are organised by local volunteers.

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TRUSTEES REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2017

Achievements and performance

Achievements of the charity include:

Website refurbished

The OWW website is the main vehicle we use for communicating with the local volunteers who organise local event around the annual theme. During the year this was remodelled to bring it up to date technically so that more people could access it more of the time on a greater variety of devices. This should enable us to reach a wider audience, especially younger people.

We also reorganised the content and updated it making it easier to find information about OWW, ideas related to the theme and how to put on an inclusive OWW event. A new method of searching for downloadable resources using new and archived material was included.

The new site was launched in spring 2017.

Resources produced for the theme

Some suggestions and resources for interpreting the 2016 Theme: 'INCLUDING YOU - Acting Together for One World in Peace' offered organisers ideas and discussion points arising from the theme, that a wide range of people might focus upon in events, with links to other organisations working on aspects of the issues;

Leaflet: 'Including You' in hard copy and a downloadable version -aimed at the general public;

a List of Speakers on Including You;

a compilation of worship resources for the theme mostly aimed at Christians but some suitable for inter faith activities;

a PowerPoint presentation: Introduction to One World Week 2016 – a basic introduction for newcomers to OWW (updated each year);

a PowerPoint presentation: 'Including You - A One World Week Approach to Migration'

'Who's a migrant?' – an activity for involving people of all ages and backgrounds at events;

word searches (basic - for children, and challenging) about inclusive communities;

a set of pledges related to the theme– to encourage people to commit to taking action for public benefit;

'Quotations about Inclusion and Peace' – to stimulate thought and discussion;

publicity resources based on the leaflet images for event organisers to produce their own publicity materials .

Newsletters

Four e-newsletters informed people on our data base about the theme, linked them to newly uploaded resources, asked them to put their events up on the website and finally reminded them to send feedback about their events. Alongside all these were reminders that One World Week needed donations and new volunteers.

Social media

Thanks to the work of a dedicated volunteer One World Week's Facebook page has become a lively source of information sharing with engaging and inspirational material from a wide variety of links. The entries were all related to the annual theme so Facebook users could engage with the theme's issues all though the year. Inspiring stories offered encouragement to get involved with One World Week and raised awareness of opportunities to take action with other organisations that focussed on issues covered by the theme.

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TRUSTEES REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2017

Events

All the above encouraged and enabled local volunteers around the country to organise a great variety of events. Many organisers set up meetings which brought together local people and organisations to discuss what they could do to help refugees (e.g. Portsmouth, Thornbury near Bristol). Contact was made with refugee support organisations, some of which had not been involved in One World Week before. Portsmouth reported that their planning group meeting swelled to 20 people (from 6 in previous years). Another type of event involved celebrating diversity with a big gathering, making welcome families from different communities in the local area and involving refugees in providing food based on their traditional recipes (e.g. Portsmouth who received a Lottery fund grant to pay for it). There were lots of One World Week - themed Church services, including, for example, an international Mass for 250 people (Waterlooville) and an inter faith pilgrimage with prayers for peace (Loughborough). There was street theatre (Seaford); coffee mornings (Cheltenham), chocolate tastings (Cardiff), talks and discussions with Academics (Exeter), with a Police and Crime Commissioner (Loughborough), with an MP (Cupar), with a local football team about their visit to Palestine (Mere) and even over a country walk (Fareham). There were also exhibitions which ran all week or longer (Truro, Bradford-on-Avon, Stamford).

It is difficult to know how many events took place as, organisers rarely sent in requested feedback. Our sources included:

- advance notice of events posted on the website (45) of which we have evaluation reports from 11;
- evaluation reports (15) from events that were not posted in advance;
- information about events (24) derived from an internet search, suggested 17 were schools, from nursery to colleges, which celebrated One World Week in various ways, at various time of the year. They mostly explored the diversity of different cultures and countries; a minority referred to the One World Week annual theme and celebrated in October. The same was true of universities.

We know of a total of 84 events, but we are also aware that a detailed investigation a few years ago suggested many more events happened than were reported.

The number of people attending events as reported ranged from 10 to 250 but there is insufficient data to arrive at a meaningful average, (This does not include exhibitions spanning several days or weeks.)

Financial review

The charity has made a total surplus for the year of £3,320 (2016: £7,865). The total reserves currently stand at £24,367 (2016: £21,047), of which £8,057 is designated for wind down costs.

2016-17 was the last financial year we could receive financial support from CAFOD due to its altered funding criteria, but we welcomed CAFOD's final core funding grant of £2,000. One World Week would not be in existence to this day if it were not for the generous support over very many years from CAFOD, both financial and in kind, for which the trustees are extremely grateful.

One World Week was also very appreciative of the £3,000 match funding grant from Global Justice Now triggered by an additional one-off CAFOD donation received in February 2016.

One World Week trustees are very grateful to those individuals and local groups that continue to support us through regular standing orders and one-off donations. Nearly 30% of our income in 2016-17, just under £4,000, was raised in this way over the year. This total included six generous individual donations of £100, a further £450 from small trusts and £364 from groups or One World Week events – mostly via churches.

All this support is enabling One World Week to continue to function as we monitor the impact of operating without paid staff, thus relying on the dedication of the few national volunteers to sustain our core work of supporting local event organisers through providing current annual educational materials on our website and social media and maintaining links with other relevant national bodies.

One World Week finds it very hard to identify grant-giving bodies that will support the work of a national global education charity that works solely to stimulate local events. A detailed project application for core staff made to the Joseph Rowntree Charitable Trust in August 2016 was rejected due to it not being an "easy fit" for their priorities, despite their being "very supportive of the theme of local action on global justice".

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TRUSTEES REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2017

Reserves policy

The calculation of reserves needed is set to cover wind-down over three months. With the assumption that there will be no staff or office operation, the current designated funds of £8,057 are more than enough to cover 3 months' operating costs in line with Charity Commission guidelines. This is kept under constant review. The charity holds unrestricted reserves of £24,367.

Risk management

The Board of Trustees reviews and updates its management of all risks at the AGM each year. It was duly updated at the AGM on 3 December 2016. We have in place safeguards against the following identified risks:

1. that the Trust/Company suffers a loss of income - As this risk is high, a scrutiny of income and expenditure is carried out monthly by appropriate Trustees and finance worker and quarterly by Trustees. Reserves are in place to cover wind down costs.
2. Trust/Company might face a sudden, unanticipated need to recruit new appropriate staff to undertake key roles (High)
3. serious breach of health and safety or employment rules (moderate)
4. that some unauthorised or authorised but crooked person makes away with the funds (low)
5. that individuals or groups acting in the name of One World Week compromise One World Week and its Trustees (low to medium)
6. unwitting breach of copyright in publications and website, leading to action by copyright holders seeking redress (low to medium)
7. unwitting breach of lobbying law. (low)

Structure, governance and management

The charity is controlled by its governing document, the Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

One World Week is a not-for-profit company with charitable status since January 2005.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

S J Hirom

J Jilani

I Wilson

The Board has continued to seek new Trustees and advisors to the Board.

Relationships with wider networks

One World Week works with:

a National Working Group. Members including development NGOs, faith organisations, campaigning organisations and a school-focussed development education organisation. (Action Aid, Black Environment Network, CAFOD, Christian Aid, Global Justice Now, Fairtrade Foundation, Inter Faith Network, Islamic Relief; MADE (Muslim Aid for Development and Environment), Oxfam, Traidcraft, United Reformed Church's Commitment for Life programme).

We hold a twice-yearly meeting of the Group to:

- choose an annual theme;
- share ideas and identify resources and activities relevant to the theme to share and make available to One World Week event organisers through the One World Week website;
- agree to publicise the Week and the theme on Group Member Organisations' websites and social media .

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TRUSTEES REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2017

One World Week is a member of:

The Climate Coalition - which is dedicated to action on climate change and limiting its impact on the environment and the world's poorest communities. Its supporter base of members embraces more than 15 million people spanning over 100 organisations across the UK, from environment and development charities to unions, faith, community and women's groups.

European Global Education Week Network - One World Week is the UK National Representative of this Council of Europe body, actively involved in annual co-ordinating seminars, including choosing the European Global Education Week theme. One World Week chooses its annual theme to chime with that of GEW.

Think Global - A charity which promotes global learning and global action – for a more just and sustainable world. Main focus is on schools learning.

Trade Justice Movement - a coalition of more than 60 member organisations concerned with trade justice, including trade unions, aid agencies, environment and human rights campaigns, Fair Trade organisations, faith and consumer groups. It calls for trade justice - not free trade - with the rules weighted to benefit poor people and the environment.

UNITED for Intercultural Action - A European Network against nationalism, racism, fascism and in support of migrants and refugees.

Recruitment of trustees

One World Week gives to all potential trustees a document (updated in 2016 and available on the website) setting out its beliefs, vision, mission and aims; historical background; how it operates; and how it is funded. It outlines the responsibilities of all Trustees and how the Board operates. It includes an application form, a declaration of legal eligibility to be a trustee form and a confidential equal opportunity monitoring form. Induction includes opportunities to talk with current trustees, visit One World Week events, and an introduction to One World Week policy documents. New trustees are recommended to attend any trustee training available through their local voluntary coordination bodies and all trustees are directed to updated documentation from the Charities Commission about the responsibilities of Trustees.

The Trustees have been seeking to recruit new trustees through internal advertising (website and newsletters) and by invitation. They will continue their quest in 2017/18 with external advertising.

The trustees report was approved by the Board of Trustees.



I Wilson

Trustee

Dated: 18/12/17

ONE WORLD WEEK

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ONE WORLD WEEK

I report on the accounts of the charity for the year ended 31 March 2017, which are set out on pages 7 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees, who are also the directors of One World Week for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

UHY Hacker Young

UHY Hacker Young

Lanyon House
Mission Court
Newport
South Wales
NP20 2DW
United Kingdom

Dated: *18/12/17*

ONE WORLD WEEK

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2017

	Notes	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
<u>Income from:</u>					
Donations and legacies	3	11,951	-	11,951	22,110
Investments	4	-	-	-	8
Total income		<u>11,951</u>	<u>-</u>	<u>11,951</u>	<u>22,118</u>
<u>Expenditure on:</u>					
Charitable activities	5	<u>5,298</u>	<u>3,333</u>	<u>8,631</u>	<u>14,253</u>
Net income/(expenditure) for the year/ Net movement in funds		<u>6,653</u>	<u>(3,333)</u>	<u>3,320</u>	<u>7,865</u>
Fund balances at 1 April 2016		<u>17,714</u>	<u>3,333</u>	<u>21,047</u>	<u>13,182</u>
Fund balances at 31 March 2017		<u><u>24,367</u></u>	<u><u>-</u></u>	<u><u>24,367</u></u>	<u><u>21,047</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ONE WORLD WEEK

BALANCE SHEET

AS AT 31 MARCH 2017

	Notes	2017 £	£	2016 £	£
Fixed assets					
Tangible assets	9		244		325
Current assets					
Debtors	11	5,100		3,570	
Cash at bank and in hand		21,633		17,731	
		26,733		21,301	
Creditors: amounts falling due within one year	12	(2,610)		(579)	
Net current assets			24,123		20,722
Total assets less current liabilities			24,367		21,047
Income funds					
Restricted funds	14		-		3,333
<u>Unrestricted funds</u>					
Designated funds	16	8,057		8,057	
General unrestricted funds		16,310		9,657	
			24,367		17,714
Total charity funds			24,367		21,047

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2017. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The trustees responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Trustees on 18/12/17

Liquid Wilson
I Wilson
Trustee

Company Registration No. 04665250

ONE WORLD WEEK

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

1 Accounting policies

Charity information

One World Week is a private company limited by guarantee incorporated in England and Wales. The registered office is 15 Bryngwyn Road, Newport, NP20 4JS.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the next 12-18 months. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

ONE WORLD WEEK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2017

1 Accounting policies

(Continued)

1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on charitable activities includes the general costs undertaken to further the purposes of the charity and their associated support costs.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	25% on reducing balance
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1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the profit and loss account in other administrative expenses.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ONE WORLD WEEK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2017

3 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
Donations and gifts	3,951	-	3,951	6,010
Grants	8,000	-	8,000	16,100
	<u>11,951</u>	<u>-</u>	<u>11,951</u>	<u>22,110</u>
For the year ended 31 March 2016	<u>18,110</u>	<u>4,000</u>		<u>22,110</u>
Grants receivable for core activities				
Catholic Agency for Overseas Development (CAFOD)	-	-	-	11,000
Family Trusts	5,000	-	5,000	5,100
Global Justice Now	3,000	-	3,000	-
	<u>8,000</u>	<u>-</u>	<u>8,000</u>	<u>16,100</u>

Unrestricted grant income was received to be spent in line with the charitable objectives.
Restricted grant income was received for the revamping of the website.

4 Investments

	2017 £	2016 £
UK deposit account interest	<u>-</u>	<u>8</u>

ONE WORLD WEEK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2017

5 Charitable activities

	2017 £	2016 £
Staff costs	-	5,456
Depreciation and impairment	81	109
Rent - operating leases	-	477
Rates and water	-	143
Insurance	428	461
Telephone and internet	-	40
Postage and stationery	56	351
Sundries	823	273
IT support and software	590	-
Web support and maintenance	4,149	4,363
Travel and subsistence	-	25
Meeting costs	-	52
Publicity	857	1,055
Recruitment	-	188
	<u>6,984</u>	<u>12,993</u>
Share of governance costs (see note 6)	1,647	1,260
	<u>8,631</u>	<u>14,253</u>

6 Support costs

	Support costs £	Governance costs £	2017 £	2016 £	Basis of allocation
Independent examination fees	-	500	500	500	Governance
Accountancy and payroll service	-	900	900	309	Governance
Trustees expenses	-	247	247	451	Governance
	<u>-</u>	<u>1,647</u>	<u>1,647</u>	<u>1,260</u>	
Analysed between					
Charitable activities	-	1,647	1,647	1,260	

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, but 2 of them were reimbursed a total of £247 travelling expenses (2016- 2 were reimbursed £451).

ONE WORLD WEEK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2017

8 Employees

Number of employees

The average monthly number employees during the year was:

	2017 Number	2016 Number
Administration	-	1

Employment costs

	2017 £	2016 £
Wages and salaries	-	5,301
Social security costs	-	155
	-	5,456

Included within wages and salaries is redundancy costs of £nil (2016: £2,167) which were fully expended in the year. These costs have been incurred as a result of the charity having to making their only member of staff redundant due to lack of funding.

There were no employees whose annual remuneration was £60,000 or more.

9 Tangible fixed assets

	Computers £
Cost	
At 1 April 2016	3,092
At 31 March 2017	3,092
Depreciation and impairment	
At 1 April 2016	2,767
Depreciation charged in the year	81
At 31 March 2017	2,848
Carrying amount	
At 31 March 2017	244
At 31 March 2016	325

10 Financial instruments

	2017 £	2016 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	5,100	75

ONE WORLD WEEK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2017

		(Continued)	
10	Financial instruments	2017	2016
	Carrying amount of financial liabilities		
	Measured at amortised cost	2,610	500
		<u> </u>	<u> </u>
11	Debtors	2017	2016
		£	£
	Amounts falling due within one year:		
	Prepayments and accrued income	5,100	3,570
		<u> </u>	<u> </u>
12	Creditors: amounts falling due within one year	2017	2016
		£	£
	Other taxation and social security	-	79
	Accruals and deferred income	2,610	500
		<u> </u>	<u> </u>
		2,610	579
		<u> </u>	<u> </u>
13	Deferred income - grants	2017	2016
		£	£
	Deferred income at 1st April 2016	-	5,000
	Resources deferred in the year	-	-
	Amounts released from previous years	-	(5,000)
		<u> </u>	<u> </u>
	Deferred income at 31st March 2017	-	-
		<u> </u>	<u> </u>

Deferred income represented CAFOD grant funding received in 2015 which was to be used in 2016.

ONE WORLD WEEK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2017

14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2016 £	Movement in funds		Balance at 31 March 2017 £
		Incoming resources £	Resources expended £	
Catholic Agency For Overseas Development (CAFOD)	3,333	-	(3,333)	-
	<u>3,333</u>	<u>-</u>	<u>(3,333)</u>	<u>-</u>

Grant income from CAFOD was received for the revamping of the website.

15 Unrestricted funds

These are unrestricted funds which are material to the charity's activities made up as follows:

	Balance at 1 April 2016 £	Movement in funds		Balance at 31 March 2017 £
		Incoming resources £	Resources expended £	
General fund	9,657	11,951	(5,298)	16,310
Designated	8,057	-	-	8,057
	<u>17,714</u>	<u>11,951</u>	<u>(5,298)</u>	<u>24,367</u>

16 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2016 £	Movement in funds		Balance at 31 March 2017 £
		Incoming resources £	Resources expended £	
Wind down costs	8,057	-	-	8,057
	<u>8,057</u>	<u>-</u>	<u>-</u>	<u>8,057</u>

The amount designated relates to potential wind down costs to the charity if further funding is not obtained.

ONE WORLD WEEK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2017

17 Analysis of net assets between funds

	Unrestricted £	Restricted £	Total £
Fund balances at 31 March 2017 are represented by:			
Tangible assets	244	-	244
Current assets/(liabilities)	24,123	-	24,123
	<u>24,367</u>	<u>-</u>	<u>24,367</u>

18 Related party transactions

There were no disclosable related party transactions during the year (2016- none).